

**Home**

**About us (sous onglet)**

We are a Brussels based translation office comprising a team of in house sworn translators to the Court of First Instance of Brussels, with Master's degrees in Translation/Interpreting, and members of the Belgian Chamber of Translators, Interpreters.

Your request will be handled directly and personally by one of our translators, with no third parties involved. No agency fees.

Let a professional take care of your translations: for your company documents, civil status documents, certificates and diplomas, CVs, decrees of judgment and other legal documents, we have the right expertise to meet your requirements.

We are also accustomed to the regional nuances of our working languages. Depending on your requirements, we can translate into French Canadian, UK or US English, and Middle East or North African Arabic, for example.

Contact us now for a free quote!  
Special student rates available for academic documents

Contact: Mob :+32 (0) 489 28 15 07  
Tel: + 32 2 550 34 75  
Fax: + + 32 2 550 34 76

Place du Champ de Mars – 1050 Brussels  
Bastion Tower 20<sup>th</sup> floor

**Contact and opening hours: (sous onglet)**

Contact: Mob :+32 (0) 489 28 15 07  
Tel: + 32 2 550 34 75  
Fax: + + 32 2 550 34 76

E-mail: info@translationservices.be

Place du Champ de Mars – 1050 Brussels  
Bastion Tower 20<sup>th</sup> floor  
Opening hours: Monday to Friday 09:00-18:00

**Our language combinations:**

We offer a sworn translation service in the following languages:

- French to English
- English to French

- French to Arabic
- Arabic to French
- French to Italian
- Italian to French
- English to Arabic
- Arabic to English
- English to Italian
- Italian to English
- Arabic to Italian
- Italian to Arabic
- Romanian to French
- Russian to French
- Dutch to French

**Rates: (sous onglet)**

Special student rates available for academic documents

Our rates vary depending on the nature of your translation project, the desired language combination and the number of words to be translated. To receive a free personalised quote, please fill in the form below or contact us on +32 (0)489 28 15 07. We are committed to responding to you as quickly as possible with a tailored quote and an estimate of the time required to complete your translation.

(Formulaire)

Surname

First name

Telephone

Email

Message

Upload document

**Contact and opening hours: (sous onglet)**

Contact: Mob :+32 (0) 489 28 15 07

Tel: + 32 2 550 34 75

Fax: + + 32 2 550 34 76

E-mail: [info@translationservices.be](mailto:info@translationservices.be)

Place du Champ de Mars – 1050 Brussels

Bastion Tower 20<sup>th</sup> floor

Opening hours: Monday to Friday 09:00-18:00

## **Translation B2B: (sous onglet)**

Translation Business to Business:

Translation of news articles, commercial, technical; legal, finance and medical. For your internal communication and company statutes.

Manuals

Product/medicine user notice

Commercial correspondence

## **Sworn Translation (sworn translation)**

Sworn and certified translation is often the only type of translation recognised by courts, local government services, embassies and consulates, universities and even academic recognition centres.

Examples of documents that we translate:

- Birth certificates
- Marriage certificates
- Death certificates
- Notarial deeds
- Wills
- Driving licences
- Passports
- Residence permits
- Academic certificates
- Employment certificates
- Pay slips
- Employment contracts
- CVs
- Cover letters
- Letters of recommendation
- School diplomas and certificates
- University diplomas
- Transcripts of results
- Sworn declarations
- Certificates of good conduct
- Divorce decrees
- Declarations of no appeal
- Various decrees of judgment
- Criminal records
- Complaints/petitions
- Statements of theft
- Statements of loss
- Tenancy agreements/leases
- Commercial correspondence
- Medical reports
- Financial/tax statements

- Manuals
- Instructions for use of products/drugs
- Websites

### **Urgent translation: (sous onglet)**

If you require a sworn translation urgently or for a tight deadline (including evenings and weekends), call us on +32 (0)489 28 15 07. Please note that urgent translations are subject to supplementary charges.

### **Proof reading: (sous onglet)**

Proofreading and correction service.

**Interpreting:**

### **Interpreter: (sous onglet)**

For your meetings and conferences

### **Sworn interpreter (sous onglet)**

If you are looking for an interpreter to accompany you to a meeting, assist with an enrolment, attend a marriage ceremony, or help you register a birth with the local authority, contact us to receive a free personalised quote, tailored to your requirements.

**legalisation**

### **Certification for the Belgian Federal Public Services of Justice and Foreign Affairs: (sous onglet)**

At your request, we can certify your documents for various authorities in Brussels.

This is a supplementary service that we can provide to our clients, which is not included in the base rate for translation.

### **Delivery: (sous onglets)**

On request, translations can be delivered to your address (Brussels and the surrounding area only) by regular post or recorded delivery\*.

(\* Supplementary fees may be applicable.

